

Powers of the Management Council (compilation)

Particulars of item	Extent of power	Remarks
Approval for taking up of Sponsored Projects	Beyond the power of Director i.e. above Rs. 20 lakhs	
Approval for taking up of Collaborative/ Cooperative Projects	-- do --	
Approval for taking up of Grant-in-Aid Projects	Beyond the power of Director i.e. Above Rs. 50 lakhs	
Approval for taking up of Consultancy Projects	Outside the powers of the Director and those requiring approval of DG, CSIR i.e. above Rs. 5 lakhs and involving the Director or Director level scientist as the sole consultant	
Approval for Licensing of Intellectual Property	Where envisaged lump sum payments per IP between Rs.5 to 15 lakhs	
Approval for Licensing of Knowledgebase	Full for all projects	
Approval to the proposal for deferment of installments of Technical Services jobs due to non-fulfillment of obligations towards client/sponsor	Full	The proposal clearly stating the reasons for non-fulfillment of obligations shall be placed before MC for approval.
Approval to the proposal for write-off of unrecoverable dues relating to installments of Technical Services jobs from industry/sponsor	Full	The Head, BDG shall prepare a comprehensive proposal stating the reasons for short-receipts of dues to the Competent Authority, who shall constitute a Write-off Committee comprising a senior scientist of the Laboratory as Chairman; Head, BDG as Convener; COA and FAO as permanent Members and one Scientist as Member. Recommendations of Write-off Committee for unrecoverable dues relating to premium/royalty/ installments from industry/sponsor shall be placed before MC for approval.
Approval to the proposal for deferment of receipt of payment of installments of Exploitation of Knowledgebase by Foreign Clients from client/ sponsor	Full	The proposal clearly stating the reasons for non-fulfilment of obligations shall be placed before MC for approval.
Approval to the proposal for write-off of unrecoverable dues relating to installments of Exploitation of Knowledgebase by Foreign Clients from client/ sponsor	Full	The Head, BDG shall prepare a comprehensive proposal stating the reasons for short-receipts of dues to the Competent Authority, who shall constitute a Write-off Committee comprising a senior scientist of the Laboratory as Chairman; Head, BDG as Convener; COA and FAO as permanent Members and one Scientist as Member. Recommendations of Write-off Committee for unrecoverable dues relating to premium/royalty/ installments from industry/ sponsor shall be placed before MC for approval.

Approval for Sharing of monies realized from completed Licensing of Intellectual Property and Knowledgebase, Contract R&D (Collaborative/ Cooperative/ Grant-in-Aid) Projects and Consultancy Projects as per the recommendations of the Standing Committee for Distribution of Honorarium.	Full	The recommendations of the Standing Committee constituted by the Director shall be submitted for consideration and approval by MC.
Approval for consideration and deciding objection/ representation of aggrieved employee to the recommendations of the Standing Committee for sharing of monies realized from Licensing of Intellectual Property and Knowledgebase, Contract R&D (Collaborative/ Cooperative/ Grant-in-Aid) Projects and Consultancy Projects	Full	The recommendations of the Standing Committee constituted by the Director and the details of the representation of the aggrieved employee to it shall be put up to MC for its consideration and approval
Recommendation for engagement of Variable Fee Consultant for Laboratory	Full	
Sanctioning of Works (New Works & Special Repairs) for Labs./Instts. Including Maintenance Works	Above Rs. 1.00 crore Up to Rs. 2.50 crores	After the administrative approval of the work and the expenditure sanction by the competent authority, the Director shall be competent to approve the detailed estimates, award of work and Post Award Work Management.
Approval for writing off irrecoverable losses of stores or of public money (including loss of stamps) not due to theft, fraud, negligence etc.	Above Rs. 50,000/- Up to Rs. 2,00,000/-	Subject to usual terms & conditions on the recommendation of a committee which will investigate and certify that loss was not caused due to theft or negligence.
Approval for writing off irrecoverable losses of stores or of public money (including loss of stamps) due to theft, fraud, negligence etc.	Above Rs. 10,000/- Up to Rs. 50,000/-	After following the prescribed procedure and CSIR/GOI instructions issued from time to time.
Approval for writing off losses of revenue or irrecoverable loans and advances	Above Rs. 5,000/-	After following the prescribed procedure and CSIR/GOI instructions issued from time to time.
Approval for writing off obsolete, surplus and unserviceable stores.	Up to Rs. 10 lakhs	After following the prescribed procedure and CSIR/GOI instructions issued from time to time. For declaring items costing more than Rs. 10 lakhs as unserviceable a representative (Scientist of the level of Group IV(5) in the related area from a Sister Lab./Instt. May be co-opted in the Technical Committee. A suitable Agenda item supported by the Report of the Technical Committee may be put up to MC and the cases may be referred to CSIR for approval of the competent authority along with the recommendations of MC.
Constitution of Selection and Screening Committees for recruitment to Groups - I & II and Technical Group - III	Full	

Approval to Induction of Non-Technical Departmental Staff Member into Group – I	Full	A Non-Technical departmental staff member acquiring skill and found fit, through a suitable trade test for entry into Group – I, which will be closest to his/her present salary grade, may be considered for induction provided vacancy exists at the lowest grade. The Trade Test be conducted by a Committee.
(i) Approval for constitution/reconstitution of separate area-wise Panels of Experts for constitution of Assessments Committees for Groups – I & II and Technical Groups – III (1) to III (2)	Full	For the preparation of Panels of Experts, suggestions will be obtained from the S&T staff working in the area and Members of the Management Council. The Panels of Experts will be valid for a period of three years after which these will be reconstituted.
(ii) Approval for inclusion of additional names of experts in the already constituted/ reconstituted Panels of Experts for assessment of Groups – I & II and Technical Groups – III (1) to III (2) during the valid period of three years.	Full	Up-to-date copies of the Panels of Experts will be made available to the S&T staff as well as in the Library.
Constitution of separate area-wise Assessment Committees from the approved Panels of Experts in respect of Groups – I & II and Technical Groups – III (1) to III (6)	Full	
To consider the Annual Report of the Institute	Full	
Approval to the proposal for holding a National / International Conference	Full	